

CURRICULUM VITAE

Family name: YASEEN
First names: Bilal Huri
Date of birth: 19/08/1981
Nationality: Iraq
Education:

Institution [Date from - Date to]	Degree(s) or Diploma(s) obtained:
University Putra Malaysia-UPM/ Kuala Lumpur/ Malaysia, March 2016	Master Degree - Applied Linguistics & Social Science Studies
Ajaxee International Academy/ Kuala Lumpur/ Malaysia, January 2016	Diploma Degree Business Administration- B.A.
Al-Anbar University/ Iraq, July 2004	Bachelor Degree Education/ English language & Literature

Language skills: Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)

Language	Reading	Speaking	Writing
English	2	2	2
Arabic	1	1	1
Malay	4	4	4

Membership of professional bodies: Member of **Anbar Technical Working Group-TWG- Anbar Governorate- The Governor's office**; Member of Public planning and development council-PPDC-Anbar Governorate-The Governor's office; **Member of International foreign affairs office- Anbar Governorate- The Governor's office**; Member of Development coordination council board- DCCB- Anbar Governorate- The Governor's office; Member of Local NGOs' Alliance- Anbar Governorate- NGOs office; Member of Capacity building and development centre- Anbar Governorate-The Governor's office; Member of Environmental Improvement Council- Anbar Environment Directorate.

Other relevant skills: fully computer literate

Present position: N/A

Years within the firm: N/A

Key qualifications:

- Self-motivated professional with solid experience in organizational leadership and program management, with **more than 18 years** focused on **Social Development and Political Economy Analysis, Rule of Law and Civil Service Society, Human Resources, Humanitarian Assistance** and Rural Development; **protection for women and children and Refugees and IDPs communities.**
- Extensive experience in **Project Planning, Monitoring & Evaluation, Proposal Writing, Business Development, Finance and Administration;**
- Over **16 years' experience** of Teaching English as a Second Language (TESOL) in K-12 and higher education institutions, thus with strong **Training and Capacity Building** skills; Proven experience in developing training manuals and use of technology as a learning aid;
- Professional **Justice** and **Political** issues management advisor, including Election's monitoring, access to justice, corruption prevention;
- Good at **feasibility studies** development, **research and analysis** performance, **financial management, budgeting** & planning (participated in preparing (Business Development Program budget for 2007-2009 in Iraq), Procurement and Statistics;
- Active cooperation with numerous international organizations and donor funding agencies (**European Union, USAID, UNDP, IOM, Mercy Corps**), strong relationships with the **Iraq Governance and Performance Accountability-IGPA** and Anbar Governorate Governor's office;
- Excellent problem solving and analytical skills, effective communicator at all levels within an organization.
- Able to work effectively with resources and supervision with high aptitude for conflict resolution and negotiation and proven experience in program/project management.
- Fluent in **English** and **Arabic**; Proficient in MS Office and Internet.

Specific experience in the region:

Country	Dates (from-to)	Country	Dates (from-to)
Iraq	2004 – present	Lebanon (training course)	2007
Libya	2017 – 2018	Malaysia (training)	2015 – 2016
Pakistan	2020		2022

Professional experience:

Ref*	Dates (from-to)	Location	Company & reference person	Position	Description
1.	Oct 2021- Dec 2021	Iraq	European Commission KOMIS Consortium Katerina Zovoili kzovoili@epu.ntua.gr	Resident Expert Anti-trafficking in persons and Migrants	Results Oriented Monitoring & Evaluation-ROM Main responsibilities: <ul style="list-style-type: none"> • MO arranges briefing, debriefing and the first meeting with the implementing partner; • ROM Expert prepares the draft agenda, including the timing of the meetings; • ROM Expert contacts the stakeholders included in the agenda to confirm the meetings (unless in some cases this task is undertaken by the implementing partner) • Expertise with TVET in coordination with Anbar vocational training centre. • Conducting training to the staff of the Governorate departments, Agriculture directorate, Water Directorate and the Municipalities directorate in Anbar. • Designing the Planning and implementing of the projects with the Anbar Educational directorate and in coordination with the Training and development section.
2.	July 2018- Dec,2022	Iraq, Anbar province	USAID- DAI Global, LLC- Iraq Governance and Performance Accountability-IGPA Dirar Alaa diraralaa@gmail.com	Economic Development and Civil Society Provincial Coordinator	Iraq Governance and Performance Accountability- Budget 70,000,000 USD <ul style="list-style-type: none"> • Provide technical support to the local government by developing the organizational structure and train the staff to tackle with new technical mechanism for improving the service delivery and accountability to the civil society in many districts. • Oversee management of the provincial office, liaise with provincial governments to solve operational challenges, and supply information on public services and activities undertaken by various government agencies, including maintaining registration of office space. • Coordinate field activities and project-related travel within the province; • Liaise with the provincial government on all project-related matters. • Supply technical information on public financial management activities in the province. • Provide information on selected public services offered by government agencies. • Support any field visits by IGPA staff to the province and assist with logistics for the visits. • Coordination for developing of training with Anbar vocational training centre to use appropriate formats to determining the priorities of the projects in all the Anbar DGs.
3.	Jun 2018- Jun 2019	Iraq	UNDP Ammar Al-Taie ammar.altaie@undp.org	Rule of Law Senior Programme Assistant	United Nations Development Programme – UNDP - Rule of Law Main responsibilities: <ul style="list-style-type: none"> • Conducting training to the Iraqi forces and security with citizens in the province to pant the trust among them and how to respect the law and make good relationship between the Iraqi forces and the citizens.
4.	Apr 2017- Feb 2019	Iraq	DT- IRFAD Organization- M&E Consultants Humam Rajab hrajab@dev-trans.com	Development Transformation Team Leader	- Preventing Reprisals and Mitigating Violence in Iraq Main responsibilities: <ul style="list-style-type: none"> • Consisting of community panels from the districts in Anbar and issuing society sessions to prevent violence between IDPs and Returnees.
5.	Mar 2018- July 2018	Iraq	USAID- DAI Global, LLC	Senior Political and Economy Analyst	Iraq Governance and Performance Accountability-IGPA <ul style="list-style-type: none"> • Served as liaison with IGPA’s M&E unit to conduct the Complexity Aware Monitoring activities and workshops. • Provided research for IGPA’s report projects, including weekly, quarterly, as well as annual reports. • Closely monitored political, social, stability, economic development across all provinces and report them on daily, weekly, and monthly basis.

					<ul style="list-style-type: none"> • Compiled, synthesized, and disseminated data for ad-hoc special reports, provided substantive information, analysis, and responses. • Served as a liaison with the team leads and regional coordinators in collecting and analysing data on IGPA's provincial and national levels activities.
6.	Nov 2017- Jan 2018	Libya	IOM Committed To Good- CTG HAJAR SHIHOUB hajar@ctg.org	Community Operation Officer	Community Stabilization Project <ul style="list-style-type: none"> • Developing the governance capacity building. • Improving the abilities of the local NGOs in Kufra governorate. • Providing training of budgeting and planning to the CSOs to start their new projects. • Managing more than 60 CSOs to improve the service delivery of the community.
7.	Aug 2017- Dec 2018	Iraq, Anbar province	Norwegian People's Aid- NPA Amila Balic amelab@npaid.org	National Programme Coordinator	Humanitarian Disarmament project Main responsibilities: <ul style="list-style-type: none"> • Conducting Risk Education Managerial Skills Training to Non-technical survey teams in the province. • Removal the IEDs from the fields and coordinate with Iraq force to take responsibility to explosive IEDs in the deserts. • Clearing the lands and farms of people from IEDs to let them back to their home and start new life in safety environment.
8.	Jan 2017- Jan,2018	Iraq	International Relief and Development-IRD- Blumont Inc. Kefah Al-Azzawi kalazzawi@irdglobal.org	Camp Coordination and Management Team Leader	<ul style="list-style-type: none"> • Oversee the needs assessment of camp and settlement managers in Anbar governorate, and design and implementation of a responsive program. • Design and implement capacity building activities sensitive to the context to improve the performance of camp management. Protection to the women and children in the camps. • Develop the weekly planning and regular reports on progress of activities. • Maintain constant contact with team members, direct and indirect beneficiaries (receive their requests, provide available information, etc.). • Assist the Lead Manager in developing strategy, planning and reporting of all activities, challenges, lessons learned and pending issues, preparing and updating action plans. • Assist the Lead manager in the development of assessment (Social and Technical) and Focus Group Discussion Tools.
9.	May 2016 – Dec 2016	Iraq, - Anbar & Baghdad Provinces	USAID George Asatiani GAsatiani@qedgroupllc.com	Iraq Field Monitor	Advancing Performance Management Project-APM: <ul style="list-style-type: none"> • Monitoring and assessing the progress of assigned activities for Iraq Funding Facility for Stabilization-FFIS projects that implemented by UNDP. • Observing the FFIS and UNDP implementation and projects in Anbar province with implementing partners, beneficiaries, DGs and others. • Enhancing the achievement of result by meeting periodically with UNDP and IPs staff to review the development contacts, results and indicators of the activities implementation progress.
10.	Jul 2016- Oct 2016	Iraq, Anbar	Qatar Red Crescent Society- QRCS Zuhair El-Saied Zohair.elseid@qrccs.org.qa	Projects Director	Small Micro Entrepreneurs projects- SME in Anbar Main responsibilities: <ul style="list-style-type: none"> • Rehabilitate health centres and schools in many different districts in Anbar. • Provided food baskets to IDPs and returnees in the province. • Coordinated with local authorities to progress the mission.
11.	Jan 2014 – Jun 30,2015	Iraq, Anbar & Salah Al- Deen Provinces	USAID QED Group LLC Karen Glenski KGlenski@qedgroupllc.com	Iraq Field Monitor	USAID- Advancing Performance Management Project-APM: <ul style="list-style-type: none"> • Assessing progress in achieving results for assigned activities, is responsible for determining when projects are underperforming, makes recommendations regarding corrective action, and provides written activity status reports to USAID projects managers in Baghdad. • Observing project implementation and meet with implementing partners, beneficiaries, and others to perform their duties.
12.	Nov 2012 – Dec,31,2013	Iraq, Anbar & Salah Al- Deen Provinces	USAID QED Group LLC George Asatiani	Iraq Field Monitor	USAID- ManPower II Project <ul style="list-style-type: none"> • Analyzing and furnishing data for program and monitoring plans designed to ensure effective oversight and management of assigned project activities. Making ensure that periodic, reliable measures and indicators of portfolio impact are collected and reported to USAID.

			GAsatiani@qedgrouppllc.com		<ul style="list-style-type: none"> Responsible for ensuring that data are accurately reported and current. Assessing progress in achieving results for assigned activities, is responsible for determining when projects are underperforming, makes recommendations regarding corrective action, and provides written activity status reports to USAID projects managers in Baghdad. Enhancing the achievement of results by periodically reviewing the development context, results indicators, and activity implementation progress with the aim of identifying emerging problem areas and new priorities. The Field Monitor will be expected to observe project implementation and meet with implementing partners, beneficiaries, and others to perform their duties. Monitored and covered the parliament elections in Anbar, Baghdad, Erbil and Sulaymaniya. Coordinated the elections' procedures, training and administration with local authorities in Anbar, Baghdad and Erbil.
13.	Apr 2012 – Aug 2013	Iraq	USAID Calvin Madzorera Kalvin@msi.com	Civil Service Reform Program Advisor	Project Management and Human Resources- Management Systems International- MSI <ul style="list-style-type: none"> Over all responsibility of project management including receipt, disposal and follow up of all project related activities. Planning, implementing and monitoring of project activities in the field of civil service reform. Preparing reports and statements relevant to the project in both, Arabic and English and to arrange meetings and visits inside and outside the governorate office for all project related activities.
14.	Apr 2012- Sep 2012	Iraq	Mercy Corps	Community Stabilization programme	Third Party Monitoring & Evaluation Main responsibilities: <ul style="list-style-type: none"> Conducting third party monitoring and evaluation report to USAID. Visiting the implemented events and activities that was implemented by Mercy corps and was funded by USAID in Salah Al-din, Baghdad and Anbar province.
15.	Apr 2011 – Jun 2012	Iraq	USAID Iraq Health Access Organization (IHAO)	Project Manager- Women and Children Empowerment	<ul style="list-style-type: none"> Coordination with the Education General Directorate to re-join the daughters and mothers to the schools and assist them by preparing their papers and formal registration. Carrying out, monitor and evaluate the project in Al-Anbar governorate that covers 120 beneficiaries selected from the rural areas within the province and implementing provisions of plan of action of IHAO approved and authorized by IRD. Maintain close collaboration with the IRD focal point in the province, advising the IHAO coordination office on decisions taken and actions covered. Assign tasks to logistical support staff related to the actual implementation of the project. Maintain weekly, and monthly reports with the IHAO coordination office as indicated in project document.
16.	Jan 2011 - Sep 2011	Iraq	USAID Humanitarian Assistance for Iraq (HAI)	Economic Recovery & Market Systems Officer	<ul style="list-style-type: none"> Conducted Field assessments and selection of the most vulnerable project beneficiaries. Identified the most cost-effective grant opportunities with the greatest degree of potential impact. Coordinated with Local NGOs to provide relevant training, needed tools materials, resources, and linkages to identify opportunities. Implemented and supervised contracted projects and coordinated with staff in finance, Operations, Tendering, Administrative and Logistics for the procurement of tolls, equipment and materials as required.
17.	Aug 2009 - Jul 2010	Iraq	USAID Management Systems International (MSI)	Finance & Administration Officer	TATWEER Project, National Capacity Development (NCD) <ul style="list-style-type: none"> Reviewed disbursement sheets, invoices and expense requests for accuracy. Disbursed salaries to all the local staff in Anbar with keeping and securing records of all financial activities of the office.
18.	Feb 2009 – Aug 2009	Iraq	USAID Management Systems International (MSI)	Anbar Office Manager	TATWEER Project, National Capacity Development (NCD) <ul style="list-style-type: none"> Provided overall administrative and office management support to the Administration Department. Maintained inventory of staff needs for office supplies and equipment; kept a daily log of deliveries. Coordinated and followed-up with contractors for service requests and related issues. Prepared daily attendance sheet of all local national staff and ensure that absences, late coming and early departures are addressed. Assisted Human Resource staff as needed.
19.	Feb 2008 - Feb 2009	Iraq	USAID Business Development Program -BDP	Business Development Training Skills Manager	Community Stabilization Program-CSP <ul style="list-style-type: none"> Conducted business plans and feasibility studies to determine feasible application submitted by the proposed grantees. Visited project sites and ensuring the up to standard implementation of projects upon program regulations and guidelines. Maintained the short term and long-term technical assistance files and maintain up-to-date contact information. Facilitated meetings with the community and grantees were applicable. Tracked project/ proposal status within portfolio. Led the fertilizer business, using the international network to diversify the sources of imported fertilizer materials. Aiming to ensure the stable supply of fertilizers in the long term. Reduce overall fertilization costs through soil diagnostics and the development and promotion of labour-saving and low-

cost technologies and materials.

- Provide low-cost, high-quality agrochemicals through joint development, the development and promotion of generic agrochemicals, and introduction of discounts for bulk purchases
- Aiming to conserve the environment and guaranteeing the safety of producers and agricultural products, strive to ensure the appropriate use of agrochemicals, provide pest control that considers the surrounding environment, monitor pest control activities, and promote the use of protective gear for the safety of agrochemical users.

Other relevant information (e.g.: publications)

TRAINING & COURSES

#	Certificate	Field	Institution	Location	Month/Year
1.	Certificate	Strengthening Civil societies and the rule of law in Iraq as a peacebuilding tool	Geneva International Centre for Justice German Federal Office	Erbil-Iraq	Feb 2023
2.	Certificate	Strengthening Civil societies and the rule of law in Iraq as a peacebuilding tool.	Geneva International Centre for Justice German Federal Office	Mosul- Iraq	Nov 2022
3.	Certificate	Round Table discussion on Strengthening Civil societies and the rule of law in Iraq as a peacebuilding tool.	Geneva International Centre for Justice. German Federal Office Mercy Hands Europe	Mosul- Iraq	Nov 2022
4.	Certificate	Security Awareness Training	Kevin Mitnick	Online Training Course	Sept 2022
5.	Participation	Political Relations and their impact on government formation	Anbar Governor's office-JCMC	Anbar-Iraq	Jan 2022
6.	Participation	Natural Risk Management	Capacity Building Centre	Anbar-Iraq	Dec 2021
7.	Certificate	Media Preparation Course	ONFSY	Erbil-Iraq	Oct 2020
8.	Certificate	Diplomacy Dialogue Ceremonies of Honor	ONFSY	Erbil- Iraq	Oct 2020
9.	Certificate	Administrative Leadership	Anbar Governorate CSOs department	Anbar- Iraq	Feb 2020
10.	Certificate	BSAFE Training	UNDP-UNDSS	Baghdad-Iraq	June 2019
11.	Participation	USAID MEL Indicators	DAI	Baghdad-Iraq	March 2019
12.	Participation	Communication & Outreach Training	DAI	Baghdad-Iraq	March 2019
13.	Certificate	SSAFE Training	UNDP-UNDSS	Erbil-Iraq	October 2018
14.	Participation	Non-Technical Survey Training Course-NTS	Norwegian People's Aid-NPA	Anbar- Ramadi	July 08-19, 2018
15.	Certificate	Advanced Security in the Field	UNDP-UNDSS	Iraq/ Baghdad	July 2018
16.	Certificate	Basic Security in the Field	UNDP-UNDSS	Iraq/Baghdad	June 2018
17.	Certificate	Risk Education Managerial Skills Training	UNMAS	Iraq/Baghdad	October 2017
18.	Participation	Preventing Reprisals and Mitigating Violence in Iraq	Development Transformation-DT	Erbil/Iraq	September 2017
19.	Participation	Procurement Strategy	IRD-Blumont	Erbil/Iraq	June 2017
20.	Certificate	Camp Coordination Camp Management-CCCM	UNHCR	Erbil/ Iraq	November 2016
21.	Certificate	Diploma in Business Administration-MBA	Ajaxee International Training Centre	Kuala Lumpur/ Malaysia	December 2015

22.	Certificate	International Relations and Diplomacy	Ajaxee International Training Centre	Kuala Lumpur/ Malaysia	December 2015
23.	Certificate	International Organizations Management-IOM	University of Geneva	Online Course/ Geneva	August to September 2015
24.	Certificate	New Strategic Management	Ajaxee International Training Centre	Kuala Lumpur/ Malaysia	August 2015
25.	Certificate	SPSS Statistical Processes Program	University Putra Malaysia- UPM	Selangor/Malaysia	June 2015
26.	Certificate	Presenter of Seminar Applied Linguistics	University Putra Malaysia/ UPM	Kuala Lumpur/ Malaysia	May 2015
27.	Certificate	Covering Parliament and Provincial Election Process in Iraq	Independent High Electoral Commission	Baghdad/ Iraq	September 2013
28.	Certificate	On-Off Job Training	International Consultant Training Networks-ICTN	Beirut/ Lebanon	December 2007
29.	Certificate	Finance and Compliance in Organizational Management	Management System International- MSI	Baghdad/ Iraq	February 2009
30.	Certificate	Train of the Trainers-ToT	Women Empowerment Organization	Erbil/ Iraq	December 2009
31.	Certificate	Critical Thinking Course	University of Oregon	Online Course/USA	June to August/2010
32.	Participation	English of Village Course	University of Oregon	Online Course/ USA	January and February 2011
33.	Certificate	NGO's Leadership	International Relief and Development-IRD	Erbil/ Iraq	February 2008