

Wafi Baru

Seeking a position as Language Professional where I can apply my best performance and utilize my experience.

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Willing to relocate: Anywhere
Authorized to work in the US for any employer

Work Experience

Production Associate

Tesla - Fremont, CA
October 2021 to March 2022

- Punctuality and a professional, can-do attitude are a must.
- Perform complex assembly work. ...
- Must be able to follow verbal and written instructions for specialized equipment.
- Complete standard work process and follow trained procedures.
- Operate complex manufacturing equipment under supervision.

Emergency Room Specialist

Securitas Security Services USA - San Jose, CA
January 2020 to September 2021

- Performed regular patrols on area and ensured necessary security to vulnerable areas.
- Protected hospital personnel and property from theft, violence and other damages. • Responded to emergency calls and help requests.
- Performed monitoring patients with behavioral health issues.
- Controlled agitated patients and visitors in a smooth and effective manner.
- Reported all incidents to supervisor in an accurate and timely manner.
- Completed work logs after every shift for supervisor review
- Prepared reports to be submitted to authorities.
- Identified and provided warnings to all violators of hospital safety and security policies.

Content Review Analyst

Accenture - San Jose, CA
March 2018 to September 2019

Responsibilities:

- Understand and remain up-to-date with client policies and guidelines.
- Review user reports regarding website content.
- Analyze and identify content that is not in compliance with requirements and flag for action in a timely manner.
- Make well-balanced decisions and help resolve inquiries according to defined policies and procedures.
- Serve as an advocate for the user community.

- Investigate and resolve issues that are reported on such as requests for account support and reports of potentially abusive content.
- Review the reported content within agreed turnaround times and standards of quality.
- Recognize trends and patterns, and escalate issues outside policy.
- Fulfill base productivity and quality requirements of the client.
- Respond to user inquiries with high quality, speed, empathy, and accuracy.
- Gather, analyze, and utilize relevant data to develop ways to improve overall user experience.
- Use market specific knowledge, signals, and insights to spot and scope scalable solutions to improve the support of user community.
- Identify inefficiencies in workflows and suggest solutions.

Security Specialist

Security Industry Specialists, Inc. - Sunnyvale, CA
March 2016 to February 2019

Responsibilities:

- Issued employees & visitors regular or temporary badges.
- Escorted & unlocked corporate facilities for authorized contractors.
- Delivered accurate verbal and written reports to company personnel.
- Trained for medical emergency response.
- Patrolled commercial property & responded to alarms.

Security Operations Center Officer-Shipping & Receiving Clerk

CoreSite Data Systems - Santa Clara, CA
August 2017 to March 2018

Responsibilities:

- Receive-Process-Deliver Packages & mail for different customers on site.
- Monitoring CCTV and alarms in the Security Operations Center.
- Dispatching patrol Security Officers to respond to active alarms.
- Issued employees & visitors regular or temporary badges.
- Verified each individual's right to enter property & denied access to unauthorized persons.
- Delivered accurate verbal and written reports to security chain of command.

Security Officer-Receptionist

Allied Barton Security Services - San Jose, CA
December 2013 to March 2016

Responsibilities:

- Greeting and Issuing employees & visitors regular or temporary badges.
- Verified each individual's right to enter property & denied access to unauthorized persons.
- Delivered accurate verbal and written reports to security chain of command.
- Escorted & unlocked corporate facilities for authorized contractors.
- Patrolled commercial property & responded to alarms.
- Monitoring alarms and CCTV in the Security Operations Center.
- Dispatching patrol Security Officers to respond to active alarms.
- Conducting Badges and equipment audits & inventory.

Linguist

Global Linguist Solutions - Herndon, VA
May 2010 to August 2013

Responsibilities:

- Assisting U.S. Army to provide Iraqi Army with Tactical-Logistics training on U.S. made vehicles & equipment.
- Conducting accurate and consecutive translation, transcription, and interpretation from Arabic into English.
- Translate various syntax and expressions to include colloquial and slang phrases from English to Arabic and vice versa.
- Provide advice on cultural and ethnic significance of statements, conversations, situations, and documents.
- Accurately scan, research, and analyze foreign language documents

Linguist

Mission Essential Personnel - Chantilly, VA
May 2009 to May 2010

Responsibilities:

- Assisting U.S. Army to provide Iraqi Army with Tactical-Logistics training on U.S. made vehicles & equipment.
- Conducting accurate and consecutive translation, transcription, and interpretation from Arabic into English.
- Translate various syntax and expressions to include colloquial and slang phrases from English to Arabic and vice versa.
- Provide advice on cultural and ethnic significance of statements, conversations, situations, and documents.
- Accurately scan, research, and analyze foreign language documents

Linguist

Global Linguist Solutions - Herndon, VA
April 2003 to May 2009

Responsibilities:

- Assisting U.S. Army to provide Iraqi Army with Tactical-Logistics training on U.S. made vehicles & equipment.
- Conducting accurate and consecutive translation, transcription, and interpretation from Arabic into English.
- Translate various syntax and expressions to include colloquial and slang phrases from English to Arabic and vice versa.
- Provide advice on cultural and ethnic significance of statements, conversations, situations, and documents.
- Accurately scan, research, and analyze foreign language documents

Education

Bachelor of Arts in Translation English to Arabic

University Of Mosul - Iraq
1997 to 2003

Skills

- MS-Excel-Word (5 years)
- Lenel Access System (4 years)
- Fluent in Arabic-English-Turkish (10+ years)
- Linguist Experience
- CCTV
- Translation
- Interpretation
- Writing Skills
- Security
- Hospital Experience
- Surveillance
- Behavioral Health
- Computer Literacy
- User Interface (UI)
- Agile

Languages

- English - Expert
- Arabic - Expert
- Turkish - Intermediate

Awards

Security Officer of the month

May 2015

Chosen as Security Officer of the month in May 2015 with AlliedBarton.

Certifications and Licenses

CPR, AED & Basic First Aid

July 2017 to July 2019

California Guard Card

November 2019 to November 2021

Security Guard

BLS Certification

Additional Information

- Computer literate & MS Office proficiency.
- Access systems and patrol.
- CPR, AED & Basic First Aid certified for Adults-Children-Infants.
- Active California Guard Card.