**Additional information about the Contract Notice**

**PV-Rehabilitation in Public Buildings in Lebanon  
Lebanon**

1. **Nature of contract**

U**nit price**

1. **Programme title**

2018/41-140 Promoting innovation and entrepreneurship in support to Lebanon's clean energy transition

1. **Financing**

Financed from the European Commission, Budget line 22.040102 EuropeAid163032/DD/ACT/LB

1. **Eligibility and rules of origin**

Participation in tender procedures is open on equal terms to all natural who are nationals of and legal persons (participating either individually or in grouping-consortium- of tenderers) effectively established in a Member State or a country, territory or region mentioned as eligible by the relevant regulation/basic act governing the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed[[1]](#footnote-1) as per Annex A2a to the practical guide. Tenderers must state their nationality in their tenders and provide the usual proof of nationality under their national legislation.

The tenderer must state the origin[[2]](#footnote-2) of the supplies, and the selected contractor will always have to prove the origin of the supplies. For equipment and vehicles of a unit cost on purchase of more than EUR 5 000, contractors must present proof of origin at the latest when the first invoice is presented. The certificate of origin must be made out by the competent authorities of the country of origin of the supplies and must comply with the rules laid down by the relevant Union legislation. Failure to comply with this condition may result in the termination of the contract and/or suspension of payment.

For UK candidates or tenderers: Please be aware that following the entry into force of the EU-UK Withdrawal Agreement\* on 1 February 2020 and in particular Articles 127(6), 137 and 138, the references to natural or legal persons residing or established in a Member State of the European Union and to goods originating from an eligible country, as defined under Regulation (EU) No 236/2014\*\* and Annex IV of the ACP-EU Partnership Agreement\*\*\*, are to be understood as including natural or legal persons residing or established in, and to goods originating from, the United Kingdom \*\*\*\*. Those persons and goods are therefore eligible under this call.

\* Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community.

\*\* Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action.

\*\*\*\* including the Overseas Countries and Territories having special relations with the United Kingdom, as laid down in Part Four and Annex II of the TFEU].

1. **Candidature**

**All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may apply.**

**A consortium may be a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure. All partners of a consortium (i.e., the leader and all other partners) are jointly and severally liable to the contracting authority.**

**The participation of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.**

1. **Number of applications or tenders**

**No more than one application or tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or partner of a consortium submitting an application/tender). In the event that a natural or legal person submits more than one application or tender, all applications or tenders in which that person has participated will be excluded.**

In case of lots, the candidates or tenderers may submit only one application or tender per lot. Contracts will be awarded lot by lot and each lot will form a separate contract.

1. **Tender guarantee**

No tender guarantee is required.

1. **Performance guarantee**

No performance guarantee required.

1. **Information meeting and/or site visit**

No information meeting is planned.

1. **Tender validity**

Tenders must remain valid for a period of 3 months after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

1. **Grounds for exclusion**

Candidates or tenderers must submit a signed declaration, included in the application form or tender form, to the effect that they are not in any of the situations listed in Section 2.6.10.1. of the **practical guide (PRAG).** Where the candidate or tenderer intends to rely on capacity providing entities or subcontractor(s), he/she must provide the same declaration signed by this/these entity(ies).

Candidates or tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

1. **Sub-contracting**

Sub-contracting is allowed.

1. **Provisional date of invitation to tender**

30/11/2020

1. **Provisional commencement date of the contract**

21/02/2021

1. **Period of implementation of tasks**

540 Days (18 months)

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

|  |  |
| --- | --- |
| 1.1 | Demonstrated ability to manage contract of the same volume and liabilities allocated to supplier in this Tender. During the past three years (e.g. financial, performance previous Experience, or insurance coverage, etc). |
| 1.2 | The time schedule for supply, transportation, installation, commissioning, documents and training complies with the deadlines set in the Tender. |
| 1.3 | Previous project that prove experience and capacity in back up photovoltaic micro power plants of 1 800 Wp (PV 15) or 1 125 Wp (PV 10) in the region and also the availability of equipment of the same basic design and similar size to operate correctly in the indicated environmental and climatic conditions successfully for at least 3 years. |
| 1.4 | Proof of after-sales service capacity and appropriateness of local service and technical support available in the region. Are requested in Article 19 After-sales service (Special conditions c4d). Capacity to provide the training requested. |
| 1.5 | The Organization and Methodology approach proposed for this Contract has the necessary general management skills and team composition of the organizational units for a project of this kind. Total number of the staff and role of each staff implementing this project. |
| 1.6 | The CVs of the Key Staff (at least 2 CV’s)(specialized engineers, technicians and/or skilled workers) proposed for the main tasks have the qualifications and experience in the installation of photovoltaic back-up systems. |
| 1.7 | The technical description of equipment’s complies with the requirements of performance and size of the Tender. |
| 1.8 | Data sheets, Catalogues and certificates of conformity for the main components (PV modules, battery, inverter…) meet or exceed the requirements of this Tender and relevant international performance standards. |
| 1.9 | **Written proof of understanding of specific bank restriction effecting Lebanon, and capacity to operate in such circumstances.** |

1. **Award criteria**

Price.

**APPLICATION AND TENDERING**

1. **How to obtain the tender dossier?**

The tender dossier is available from at the Internet address [**www.icu.it/en/bandi-di-gara/**](http://www.icu.it/en/bandi-di-gara/)

The tender dossier is also available from the Contracting Authority. Request must be sent to Email: [**tender.lebanon@icu.it**](mailto:tender.lebanon@icu.it)

Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to Email: tender.lebanon@icu.it (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item ‘**Deadline for submission of applications or tenders’**. The contracting authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Possible clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the portal at **www.icu.it/en/bandi-di-gara/**

1. **Tender opening session**

On :**10/02/2021**

Place**: Hekmeh Bld.-5th floor-facing Sagesse Brasilia School-Baabda Street-Baabda**

1. **How applications may be submitted**

Applications must be submitted in English exclusively to the contracting authority in a sealed envelope.

* By courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to:

**Jose Antonio Naya Villaverde**

**Hekmeh Bld.-5th floor-facing Sagesse Brasilia School-Baabda Street-Baabda**

* OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

**Jose Antonio Naya Villaverde**

**Hekmeh Bld.-5th floor-facing Sagesse Brasilia School-Baabda Street-Baabda**

**From: 9:00 Am to 3:00 Pm**

The contract title and publication reference (see contract notice) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the contracting authority.

Applications submitted by any other means will not be considered.

By submitting an application candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the application form.

1. **Deadline for submission of applications**

The candidate’s attention is drawn to the fact that there are two different systems for sending applications: one is by courier service, the other is by hand delivery.

In the first case, the application must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip[[3]](#footnote-3), but in the second case it is the acknowledgment of receipt given at the time of the delivery of the application that will serve as proof.

**The deadline for submission of applications can be found in the Contract Notice under IV.2.2.**

Any application sent to the contracting authority after this deadline will not be considered.

1. **Clarifications on the contract notice**

Clarifications may be sought from the contracting authority at the following email **E-mail:** tender.lebanon@icu.it at the latest 21 days before the deadline for submission of applications stated at section **IV.2.2) of the contract notice**.

Clarifications will be published on: www.icu.it/en/bandi-di-gara/ at the latest 5 days before the deadline for the submission of applications.

1. **Alteration or withdrawal of applications**

Applicants may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No applications may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with precedent item. The outer envelope (and the relevant inner envelope if used) must be marked ‘Alteration’ or ‘Withdrawal’ as appropriate.

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English.

**28. Legal basis**[[4]](#footnote-4)

Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and this contract is to be financed by ENI - See Annex A2 of the practical guide

**29. Additional information**

Financial data to be provided by the candidate in the standard application form or the tenderer in the tender form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of **MONTH and YEAR** of the applicable InforEuro exchange rate, which can either correspond to the month and year of the publication of the present contract notice or the month and year corresponding to the deadline for submitting applications], which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

1. European Neighbourhood Instrument (ENI) Instrument. [↑](#footnote-ref-1)
2. For the purpose of this annex, the term ‘origin’ is defined in Chapter 2 of Regulation (EC) No 450/2008 of the European Parliament and of the Council of 23 April 2008 laying down the EU Customs Code (Modernised Customs Code). [↑](#footnote-ref-2)
3. It is recommended to use registered mail in case the postmark would not be readable. [↑](#footnote-ref-3)
4. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-4)