**Sexual Reproductive Health: HIV Knows no Borders Project (KNB II 2021 - 2026)**

**Consultancy for the Development of CSE Materials (KNB Phase II)**

**Background**

The SRHR-HIV Knows No Borders (KNB) project Phase II was launched in April 2021 as a partnership between Save the Children International (SCI ESARO) specifically through the Regional Programming Unit (RPU) and the International Organization for Migration (IOM). The partnership collaborate to implement a holistic, regional project to improve sexual and reproductive health and HIV (SRH-HIV) related outcomes amongst migrants, sex workers and young vulnerable people YVPs) as well as non-migrant adolescents, young people, sex workers and their clients in migration-affected communities in Southern Africa with funding support from the Ministry of Trade and Industry, Government of the Kingdom of the Netherlands through the Embassy in Maputo. The six implementing countries in the SADC region **Lesotho, Malawi, Mozambique, South Africa, Eswatini and Zambia** have been maintained into the second phase of the protect.

The consortium members are responsible for the implementation of project interventions in the six countries with the following objectives:

* **Creating demand for SRHR-HIV services** by a) Promoting access to sexual and reproductive health services such as family planning, HIV/STI prevention and treatment for migrants, adolescent and young people and sex workers, b) addressing harmful traditional and cultural practices, SGBV, sexuality, SRH Rights.
* **Enhance the supply of responsive SRHR –HIV services** by (a) building capacity of service providers and support them be more responsive to SRHR-HIV needs of migrants, AYP and Sex Workers (b) enhancing availability of services through collaboration and establishing strong referral mechanisms among and between service providers
* **Create enabling local, national & regional environment** by a) addressing physical, economic & social barriers to health b) establishing a cadre of SRHR-HIV and Migration advocates by build capacity of policy makers, influencers, academics on SRHR needs and rights of migrants, AYP and Sex Workers.

# **Purpose of the Assignment**

The program is currently undertaking review of Capacity Building Materials in HIV and SRHR to support implementation of the second phase of the project. Further development of materials is necessary to improve Human development, Puberty, Reproductive Health and Sexuality knowledge and skills of Educators, Parents and Children.

We require services of a consultant or consultancy firm to develop Comprehensive Sexuality Education Materials with compliance to global standards and pitched at the appropriate level to respond to the needs of the different audience groups as well as alignment with policies and curricula from the six participating countries.

# **Major Tasks to Be Accomplished**

The process of development of the CSE Materials will include the following key activities:

1. Conduct a desk review of the existing project documents, capacity building materials, change agent tools, policy review research report and other relevant regional and national documents
2. Conduct consultative interviews with selected members of the regional and country teams as well as any implementing partners and change agents, to appreciate the land scape of SRHR and HIV services
3. Analyze potential service gaps and search for additional materials if needed
4. Adapt the capacity building materials into the CSE Materials
5. Present the draft the CSE Materials among the Capacity Building and Technical Support (CBTS) team for review, comments and feedback
6. Amend the draft CSE Materials in line with feedback provided.
7. Conduct a 2-day validation workshop among project team and implementing partners and refine the CSE Materials based on comments.
8. Produce a final CSE Materials CSE Materials that is ready for roll out by the project team.

# **Deliverables**

* An inception report outlining the consultant’s understanding of the assignment, the proposed the CSE Materials and process of developing the CSE Materials.
* The consultant should identify critical topics for the CSE Materials from existing capacity building materials
* A draft the CSE Materials that takes care of the comments of the CB task team
* Final **CSE Materials** – demonstrate responsiveness to the needs of the different audience groups and covering a guide on how to use the CSE materials at the different levels.

# **Duration and Deadlines**

We estimate that the consultant will commit **30 working days in August/September 2021** to complete the project

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| **Component**  | **Activity detail**  | **Deliverable**  | **Number of Days** |
| Desk Top Review | Inception Meeting and Desk Top: Review of Capacity (KNB Project and Other Relevant Sources) Building Tools | Inception Report | 6 |
| Interview Program Staff and Other Relevant Respondents |
| Compile Inception Report, with outline of CSE Topics to be covered and module breakdown where appropriate |
| Develop, Design and Compile CSE Materials for Different Audience | Compile and Submit Draft CSE Materials | Draft CSE Copy | 6 |
| 1st Review and Feedback Meeting | Review Comments from CBMT | 1 |
| Revise CSE Materials to consolidate feedback | Revised CSE Copy | 6 |
| Submit Revised CSE Copy | Revised CSE Version 2 Copy | 1 |
| Validation Workshop | Conduct Validation Workshop with Program Staff, IPs and selected Change Agents | Validation workshop Report and Final CSE Copy | 3 |
| Finalize Tools as per Validation Feedback | Layout and Design | Final Change Agent Tools | 6 |
| Submission of Print Ready Tools and Final Closeout Report | Final Change Agent Tools | 1 |
|  | **Total** | **30** |

**Qualifications, Knowledge and Experience Required**

* Advanced University degree in Public Health, Sexual and Reproductive Health, International development Studies, Social Sciences or other relevant technical field, with a minimum of 5 years’ experience in SRH and HIV programming.
* Proven previous experience in developing training materials and in capacity building, preferably in the field of SRHR-HIV and/or Comprehensive Sexuality Education and migration health.
* Proven knowledge on migration health policies, strategies and legislations at global, regional and national levels relevant to SRHR-HIV, especially in the target countries, Lesotho, Malawi, Mozambique, South Africa, Swaziland and Zambia.
* Excellent analytical and technical writing skills.
* Previous experience in working with an international development agency is an asset;
* Effective English writing and interpersonal communication skills.

Interested candidates / institutions should submit an Expression of Interest along with a proposal/application on how the bidder will undertake this assignment and proposed fees.

Structure of the Technical Proposal/Application: The Technical Proposal should include but not be limited to the following:

* Detailed understanding of requirements
* Detailed Methodology/Approach demonstrating how you meet requirements for this assignment
* Budgeted Work plan (including a time line) showing the detailed sequence and timeline for each activity and deliverable
* Dependencies and assumptions

Bidders are requested to back up their submissions by providing:

* Evidence of previous experience in the past eight years in the form of contracts and/or references.
* Two samples of previous work undertaken
* Curriculum Vitae
* Reference /Contact person details

For institutions / companies bidding: Details of the Proposed Team for the assignment must be submitted including the following information:

* Title/Designation of each team member on the project
* Updated CVs and profiles of each team member
* Team members on each segment of the project and their specific roles in them.
* Expression of interest and proposals with workplans and budget must be submitted to esaro.procurement@savethechildren.org